

Regular Village Board Meeting  
January 16, 2024

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands was held on Tuesday, January 16<sup>th</sup>, 2024, and called to order by Mayor Brian Marsh at 6:00 P.M.

PRESENT:

Brian Marsh, Mayor

Seth H. Harris, Trustee  
Nicholas Kalogridis, Trustee  
Timothy Lane, Trustee  
Donald Handerhan, Village Clerk  
Chief Ryan St. Gelais, Police Dept.  
Lt. Kevin Schwebke, Police Dept.  
Chief David Ognan, Fire Dept.

Also attending: Bill Garvey

Virtual attendance: Stephen Rehfuss, Village Attorney, Molly Harbour, Trustee, Kathy Mosca, Bill Nevins, Courtney Jaskula, Peg Holland, Paul Harbour.

Resolution Number: 240141

Trustee Harris made a motion to accept the minutes of the January 2<sup>nd</sup>, 2024, Board Meeting, seconded by Trustee Kalogridis.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

Resolution Number:

Trustee Harris made a motion to approve the following, seconded by Trustee Lane.

WARRANT #16:

|         |          |              |
|---------|----------|--------------|
| GENERAL | totaling | \$ 60,032.97 |
| WATER   | totaling | \$ 7,022.79  |
| SEWER   | totaling | \$ 11,406.73 |
|         | TOTALS   | \$ 78,462.49 |

PAYROLL #17: totaling \$105,396.14  
12/29/23-01/11/24)

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

Resolution Number: 240143

A motion was made by Trustee Lane, seconded by Trustee Kalogridis, to accept the following resolution:

RESOLVED, that the Treasurer be, and hereby is, authorized to make the following Budget Transfers

| <b>Account</b> |                      | <b>Account</b> |                      |
|----------------|----------------------|----------------|----------------------|
| From Acct:     | A.1990.0400          | To Acct:       | A.1110.0105 Court    |
| Description    | Contingent Account   |                | Overtime             |
|                | \$8,000.00           |                | \$8,000.00           |
|                |                      |                | Budget short         |
| From Acct:     | A.3120.0106 Police   |                | A.3120.0104 - Police |
| Description    | Holiday Pay          |                | P/T                  |
| Amount:        | \$20,000.00          |                | \$5,000.00           |
|                |                      |                | Short budget amt     |
|                | "                    |                | A.3120.0105 - Police |
|                | "                    |                | O/T                  |
|                | "                    |                | \$15,000.00          |
|                |                      |                | Short budget amt     |
| From Acct:     | A.3120.0405 Police   |                | A.3120.0105 - Police |
| Description    | Insurance            |                | Uniforms             |
| Amount:        | \$3,000.00           |                | \$3,000.00           |
|                |                      |                | Misc team uniforms   |
| From Acct:     | A.6989.0100 Econ Dev |                | A.6989.0400 Econ Dev |
| Description    | Pers Svcs            |                | Misc                 |
| Amount:        | \$2,000.00           |                | \$2,000.00           |
|                |                      |                | Web site chgs        |

**WATER FUND**

|             |                          |  |                          |
|-------------|--------------------------|--|--------------------------|
| From Acct:  | F.8340.0207 Distribution |  | F.8340.0426 Distribution |
| Description | Hydrants                 |  | Mtce Chlorinators        |
| Amount:     | \$600.00                 |  | \$600.00                 |
|             |                          |  | Repairs- parts           |

**ADOPTED:**

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

**Resolution Number: 240144**

The Treasurer requested approval to transfer \$114,622.59 from the ARPA Account to reimburse the Village for the following expenses: Replace the Police Garage Doors \$12,181; Replace and Upgrade the windows on the 2<sup>nd</sup> floor of the Firehouse \$26,482; Replace and upgrade the Air Conditioning units at 250 Broadway \$29,600; the conversion of the Street Lights in the Village to LED \$20,065; the conversion of the lighting in all Village Buildings to LED \$26,294.59.

After a discussion Trustee Lane moved the following resolution, which was seconded by Trustee Harris, a resolution authorizing the Treasurer to transfer \$114,622.59, from the ARPA account to various accounts to offset the charges that the Village incurred for the above-mentioned projects that qualify for ARPA funding.

Regular Village Board Meeting  
January 16, 2024

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

The mayor gave a review of the Financials for the Village of Menands.

The Mayor advised the Board that they will receive a monthly update on the Village Financials, and they will be posted on the website. The website now has a Financial Section. The 2023 Audit is also posted on the website.

The Clerk advised that annual dues for the Stormwater Coalition of Albany County are due, and they are \$5,999.00 a year.

Resolution Number: 240145

Trustee Kalogridis made a motion to approve the annual dues for the Stormwater Coalition of Albany County at a cost of \$5,999.00, second by Trustee Harris.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

Mayor Marsh led a discussion regarding the removal of trees around the High Service Reservoir and the three quotes for the work. Discussion followed.

Groundscaping, LLC  
P.O. Box 280  
East Schodack, NY 12063

**Estimate**

| Date       | Estimate # |
|------------|------------|
| 12/21/2023 | 247        |

| Name / Address  |
|---|
| Village of Menands<br>280 Broadway<br>Menands, NY 12204 |

| Description  | Qty | Rate      | Project            |  |
|--|-----|-----------|--------------------|--|
|  |     |           | Total              |  |
| Location: 234 Van Rensselaer Blvd Menands, NY  | 1   | 21,750.00 | 21,750.00          |  |
| Removal and trimming of Miscellaneous discussed Trees throughout the fence line perimeter of the property. any trees removed will be cut low<br>-Includes prevailing wages<br>- Includes use of crane, equipment, ground cleanup and labor |     |           |                    |  |
| NYS Sales Tax  |     | 8.00%     | 0.00               |  |
| <b>Total</b>   |     |           | <b>\$21,750.00</b> |  |



**ANJOE TREE SERVICE**  
**Tree Pruning & Removals**  
**11 Everett Road**  
**Colonie, NY 12205**  
**518-482-5773**

|  |  |                               |              |
|--|--|-------------------------------|--------------|
| <b>Proposal</b>  |  | <b>DATE:</b> January 11, 2024 |              |
| <b>NAME:</b>   | Village of Menands                     | <b>PHONE:</b>                 | 518-281-5761 |
| <b>ADDRESS:</b>  | 234 Van Rensselaer Blvd<br>Menands, NY | <b>FAX:</b>                   |              |
|  |  | <b>E-MAIL:</b>                |              |
|  |  | <b>CONTACT:</b>               | Mike         |
| <b>SCOPE OF WORK:</b>  |  |                               |              |
| <p>Prune all trees to clear fence line.</p> <p>Remove 11 trees across fence line.</p> <p>Remove all resulting debris.</p> <p>All labor to be paid @ rate set by NYS DOL.</p> |  |                               |              |
|  |  | <b>SUBTOTAL:</b>              |              |
|  |  | <b>SALES TAX:</b>             | \$0.00       |
|  |  | <b>TOTAL:</b>                 | \$25,000.00  |
| <p>Thank You,</p> <p>Joseph J. LiPuma</p>  |  |                               |              |



**TREE CARE SERVICE ESTIMATE / CONTRACT**

This Tree Removal contract is entered into on September 26, 2023 by and between SevenZocks Property Maintenance, Landscaping & Tree Services, 1277 Rt. 9W Selkirk NY and Village of Menands, C/O Donald Handerhan, 280 Broadway, Menands NY 12205

**TREE SERVICES DAY ONE:**

1. Remove (2) large trees & various limbs along the back of the reservoir as discussed at time of estimate.

**DAY TWO:**

1. Remove trees along the back side of the reservoir & additional various limbs as discussed at time of estimate.

**DAY THREE:**

1. Remove additional various over hanging branches & (2) large trees on back side of the reservoir as discussed at time of estimate.

**\$23,000 / tax exempt**

\*\*\* Pricing reflected here is based upon the ability to use a 60-ton crane on day 2. Should we not be able to use the 60-ton crane and need to implement a different procedure to execute the job listed above, the pricing will be changed accordingly\*\*\*

SevenZocks Property Maintenance & Landscaping agrees to furnish the labor, materials and supplies necessary to perform the above services in accordance with the terms and conditions contained in this contract. Upon completion of the services, SevenZocks Property will remove all tree debris.

SevenZocks will not be responsible for any property damage due to work performed if the contract does not inform us of any underlying non-apparent issues with the driveway, lawns or any underground water issues.

If the driveway is the only source of accessibility to the project, SevenZocks will take all precautionary measures to avoid any damage.

SevenZocks will take all necessary precautions with your lawn by laying down trac mats or ply- wood but will not be responsible for potential ruts or lawn damage due to the work performed.

**2. STUMP REMOVAL:**

SevenZocks will contact "Dig Safe" before any stump grinding work is to be performed. Dig Safe will locate & mark any underground utilities in order to avoid any potential damage during the stump grinding process.

Initial \_\_\_\_\_

Resolution Number: 240146

After a discussion Trustee Harris made a motion to approve Groundscaping, LLC to complete the tree work at the High Service Reservoir at cost of \$21,700.00, second by Trustee Harbour.

**ADOPTED:**

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

The Clerk advised the Board that 6 AEDs need to be replaced. Chief Ognan received the following quote for Zoll AEDs the same that is used by Colonie EMS. Discussion followed.

PO Box 25755  
 Rochester, NY 14625  
 Phone: 585-267-7775  
 Fax: 585-267-5218



**Bill To:**  
 Menands FD  
 David Ognan  
 250 Broadway  
 Menands, NY 12204  
 Phone: 518-269-1230

**Ship To:**  
 Menands FD  
 David Ognan  
 250 Broadway  
 Menands, NY 12204  
 Phone: 518-269-1230

**Quote # 198138**  
 VALID FOR 30 DAYS

| Prepared By | Sales Rep | Date       | Total       |
|-------------|-----------|------------|-------------|
| NM          | NM        | 01/09/2024 | \$12,510.00 |

| SKU  | Product                    | Quantity | Price      |
|--|----------------------------|----------|------------|
| A-ZOLL-8511-001102-01  | ZOLL AED 3 Fully-Automatic | 6        | \$2,460.00 |
| ZOLL AED Fully-Automatic. Enhanced Real CPR Help, Integrated Pediatric Rescue, WiFi-connected, and touch screen. Battery included, Part #B-8000-000696. Uni Padz III Electrode set included, Part #8900-000280-01. 8-year warranty (6-year Standard Warranty plus 2-years with Registration). CARRY CASE NOT INCLUDED. Part #8000-001250. For WiFi tracking please add: M-8000-1116-01 PlusTrac Essential1 - One (1) year OR M-8000-1117-01 PlusTrac Essential5 - Five (5) year Essentials OR M-8000-1110-01 PlusTrac Professional1 - One (1) year OR M-8000-1111-01 PlusTrac Professional5 - Five (5) year Professional |                            |          |            |
| C-8000-001250  | ZOLL AED 3 CARRY CASE      | 6        | \$125.00   |
| ZOLL AED 3 CARRY CASE  |                            |          |            |
| Discount   | ZOLL AED 3 PROMO           | 6        | -\$500.00  |
| ZOLL AED 3 PROMO   |                            |          |            |

| Payment Method               | Amount             | Details | Date |
|------------------------------|--------------------|---------|------|
| Subtotal:                    | \$12,510.00        |         |      |
| Tax:                         | \$0.00             |         |      |
| Processing and Handling:     | \$0.00             |         |      |
| Processing and Handling Tax: | \$0.00             |         |      |
| <b>Order Total:</b>          | <b>\$12,510.00</b> |         |      |
| Paid:                        | \$0.00             |         |      |
| Balance:                     | \$12,510.00        |         |      |

There is a 2% Service Charge for Credit Card transactions

Resolution Number: 240147

Trustee Lane made a motion to approve the purchase of 6 Zoll AEDs from Cardiac Life under NYS Contract at a cost of \$12,510.00, second by Trustee Harbour.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

Resolution Number: 240148

Trustee Kalogridis made a motion to surplus 5 AEDs from the Fire Department, seconded by Trustee Harbour.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

Mayor's Report:

- 1 Thursday, January 18<sup>th</sup> at 6:00 P.M. there will be the 1<sup>st</sup> informational meeting regarding the south end water & Sanitary Sewer Project.
- 2 The Mayor & Trustee Lane are looking into a grant that Albany County is offering to make improvements to Hutton Street Park. A discussion followed.

After the discussion Trustee Harris made a motion to approve applying for the Albany County Community Grant, seconded by Trustee Lane.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

- 3 The Mayor advised that Deputy Clerk/Treasurer Nicole Ognan is working on Firefighter Tax Exemption with the Fire Department and the Town. A discussion followed.
- 4 The Town of Colonie Fire Service appointed Jonathan Dudley as Car 2 and Ryan Handerhan as Car 5. The Mayor was appointed to the Emergency Response Committee.
- 5 The Mayor gave an update on Solar Simplified 82 referrals so far, the Village will receive \$4,100.00.
- 6 Trustee Kalogridis and the Mayor are working on the Nuisance Law.
- 7 The Mayor is working on the Vacant Building Code.
- 8 The Mayor would like to update the Employee Handbook and Contracts to be equal regarding insurance buyouts.
- 9 The Mayor sent a letter to Supervisor Crummey regarding the Sales Tax of Cannabis and the Village's portion.

Trustee Harris asked for update on High Service Reservoir. Mayor Marsh advised 3 walls are complete the 4<sup>th</sup> wall is 75%. They are also working on the valve.

Public Comment:

TO All Menands Village Board Members  
FROM Bill Garvey Jr.

I got some important village items as follows:

1. He supports Regeneron location to produce medicine plus creating new jobs.
2. He supports having a furniture store in Menands.
3. He's frustrated that the village does not have a bank, supermarket, drug store or clothing store.
4. He's glad 267 Broadway is in better condition.
5. He reported an open door at 41 Clifford Road to the Police Department.

6. He moved a Christmas tree that was too close to a fire extinguisher at the Menands Farmers Market.
7. The DPW guys need to post a DEAD-END sign on E Kenmar Road ASAP.
8. He reported a car on Clifford Road that was too close to the fire hydrant to Menands Police Department.
9. At Village One Apts. He sees vehicle parking in the fire lanes. He reports it to the landlord, but they don't do much about it. What should he do?
10. There needs to be 1 DEAD-END sign and post on Elmwood Road.

Steve Boulet:

Items for meeting:

1. Has Menands ever considered Term Limits with elected positions like Troy, Amsterdam, NYC to name a few?
2. Is there any update addressing the lack of alternate parking on some streets? I thought this was being reviewed to be standardized. Example: Lyons has parking on both sides creating a very narrow pass which can create issues for emergency vehicles and make it hard to navigate driving especially when there are cars coming in both directions.
3. I noticed an improvement but still see cars parked on the wrong sides of streets overnight. This can create issues for emergency vehicles.
4. There is a bush at the corner of Menands Road and Broadway that is overgrown blocking passage on the sidewalk.
5. Update on 444 Broadway being held to upgrade their buildings to match the renderings shown to the community when they first proposed redeveloping the site. Is the building up to code?
6. The Northern Lights Dispensary looks awful with exposed framing shown through the window facing Broadway. Do they have plans to make their location look better? Is this what was proposed? Thank you for addressing their signage on the vehicle, dry-erase board, etc.

At 6:37 P.M. Trustee Harris made a motion to enter Executive Session to discuss a Legal matter, seconded by Trustee Kalogridis.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

The regular meeting reconvened at 6:46 P.M.

Trustee Harris made a motion to adjourn, seconded by Trustee Harbour.

ADOPTED:

|                    |        |     |
|--------------------|--------|-----|
| Trustee Harbour    | voting | AYE |
| Trustee Harris     | voting | AYE |
| Trustee Kalogridis | voting | AYE |
| Trustee Lane       | voting | AYE |
| Mayor Marsh        | voting | AYE |

The meeting was duly adjourned at 6:46 P.M.

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Donald Handerhan  
Village Clerk