

The Village of
Menands

250 Broadway
Menands, NY 12204
518-434-2922

Site Plan Review Application

Notes:

1. A Site Plan Review Application (this document) must be submitted with every site plan submission to the Village of Menands.
2. A Site Plan Application checklist must accompany this document.

Project Name: _____

A. Select type of review requested:

- Preapplication Sketch Plan (Village of Menands Code A172-2-A)
- Preliminary Site Plan (Village of Menands Code A172-2-B, A172-2-C, A172-2-D)
- Final Site Plan (Village of Menands Code A172-2-E, A172-2-F)

B. List all documents enclosed. Use extra sheet(s) if necessary.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____

C. Provide contact information:

	Applicant(s)	Owner(s) if different	Attorney/Agent
Name			
Address	-----	-----	-----
Phone			
Email			
Check if primary contact	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

D. Provide project information:

Project Address:	
Tax Parcel #:	
Zoning District:	
Proposed Use:	Existing Use:
Special Use Permit Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Date Requested:	Date Granted (if applicable):
Zoning Variance Requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, Date Requested:	Date Granted (if applicable):

E. Certification

I, the undersigned owner, leasee or purchaser under contract for the property, hereby request sketch/site plan review as identified above for the project identified above. I certify that I am familiar with the Site Plan Review Regulations and Zoning Code of the Village of Menands as specified in Chapters A172 and 169 of the Village Code and agree to meet those requirements.

Applicant Signature

Date

If applicant is not current owner, owner must also sign.

Owner Signature

Date