



Enhanced Graphics Proposal

PREPARED FOR:

Village of Menands, New York

PREPARED BY:

TODD METCALFE

CODIFICATION ACCOUNT MANAGER

tmetcalfe@generalcode.com

800.836.8834

DATE:

April 13, 2023

(Valid for six months)

Table of Contents

Executive Summary	2
Recommended Solution for Menands.....	3
Scope of Services	5
Investment Details and Authorization	6
Appendix: Sample <i>Enhanced Graphics</i> Screens	7
eCode360® MapLink™ powered by ZoningHub™	8

Executive Summary

Situation Analysis

Based on discussions with the Village of Menands, General Code® understands that the Village would like to support economic growth and serve the public by presenting an online Zoning Chapter that is clear, easy to understand and always up to date, making it easier for business and property owners, planners, developers, and constituents to access the Village's Zoning.

Our Solution

Enhanced Graphics offers zoning specific features like integrated tables, multicolumn layout options, searchable image captions, color coding, and high-quality graphics to create an easy to use Zoning Chapter that is visually impactful, simple to maintain and accurately presented in our flexible online platform, *eCode360*.

Our *Enhanced Graphics* solution for Menands includes:

- > **Code Analysis and Editorial Work**
This process will identify conflicts, redundancies, and inconsistencies in the Zoning Chapter and incorporate the necessary revisions to ensure that your Code is enforceable and up to date.
- > **Enhanced Publishing Services**
Your Zoning Chapter will be published with enhanced media tools designed specifically to accommodate graphically rich Codes.
- > **Updated eCode360 and 5 Print Supplements**
We will seamlessly integrate your *Enhanced Graphics* Zoning Chapter with the rest of your Code, housed in *eCode360*. We will also provide you with 5 copies of your updated Zoning Chapter to be included in your printed Code.

Menands's Investment

A detailed breakdown of the investment and available options can be found on page 6.

Recommended Solution for Menands

The visual presentation of your Zoning Chapter is an important factor in the way your community understands and uses the Village's graphically rich Zoning regulations. Knowing this, we created our *Enhanced Graphics* solution, which is designed to incorporate — and, when necessary, enhance — custom graphics, images and tables. Without sacrificing design integrity, your Zoning material will be housed on our innovative *eCode360* platform and seamlessly integrated with the Village's entire Code. Whether accessing online or in print, your Code will be all in one place and fully searchable. Additionally, as your Zoning Chapter is amended, our team of codification experts can make timely, accurate updates, ensuring that the current version of your Code is always available to your community.

Enhanced Graphics Benefits

Table Support — We keep tables integrated within your Zoning Chapter so that users can easily view them in context. By enhancing tables when needed, we can keep them legible, functional and consistent throughout your Code.

Multicolumn Layout — We support a multicolumn layout approach where it makes sense to keep content within a proper section and in close proximity to relevant images. This eliminates the need to jump back and forth between pages to find information.

Searchable Image Captions — Rather than being static elements, image captions are fully searchable—just like the rest of the online Code. This means that words or phrases contained in the caption will appear in your search results.

Color Coding — Color coding is used primarily as a navigational aid. Strategically used in section headers, maps, tables and other elements of your online code, color coding promotes a clear, organized Code structure and serves as a strong visual cue that connects related content and images. This helps the reader easily peruse the Code without confusion.

High-Quality Graphics — We seamlessly integrate high-resolution charts, maps and illustrations with relevant content in your Code to enhance the overall clarity and usability. Once you click on a graphic, an enlarged, high-res version will open that is detailed and easy to read.

Custom Solutions — Every community is unique, so it is important that your originality is fully reflected in your online Zoning Chapter. Our proprietary *eCode360* platform allows us to accommodate all special requests you may have so that your Zoning Chapter is a carefully crafted solution that meets your community's unique needs.

Our recommended solution includes the following services from *General Code*:

Code Analysis and Editorial Work

The Code Analysis and Editorial Work will include the following:

- > Project management of the supplement
- > Review of the new legislation and proper placement in the Code
- > Removal of repealed or superseded provisions

- > Updates to the Table of Contents, schemes, histories, tables, charts, Index, Disposition List, etc.
- > Review of statutory citations
- > Any conflicts, inconsistencies, issues or questions identified at this point will be brought to the attention of the Village for resolution prior to publication
- > Insertion of cross-reference and editor's notes, as appropriate
- > Creation of instruction page for removing and inserting revised Code pages

Enhanced Publishing Services

Using the source materials described on page 5, we will publish your Zoning Chapter with enhanced tools designed specifically to accommodate graphically rich Codes. As a part of the process, our publishing production team will convert your Zoning Chapter into our specialized Code database that will enable it to be output in print and posted online in *eCode360*. The work effort for this conversion will depend on the design, complexity, accuracy, completeness and overall size of the documents that are supplied to *General Code*.

Deliverables

Updated *eCode360* Online Code

General Code will update the Village's *eCode360* site to include the *Enhanced Graphics* Zoning Chapter.

Paper Supplements

General Code will provide 5 copies of your Zoning Chapter in an 8 ½-by-11-inch page size to include in your printed Code.

Ongoing Code Maintenance

Once your new Zoning Chapter is delivered, the process is not truly over. Your community will change and grow, and ultimately your Zoning will evolve with it. In order to protect your investment and maintain your Code as an accurate and reliable resource, it is important that the Village keeps the Zoning up-to-date. *General Code's* supplementation services are designed to make the process easy, fast and accurate.

Scope of Services

Source Materials

Menands has provided *General Code* with the following documents, which will be used as the source materials for the recodification project:

- > A copy of the Village's Zoning Chapter, as adopted on March 6, 2023

Project Scope

This proposal only considers the legislation listed above, which has been submitted for review and will be included in the scope of this project. The processing, review, and inclusion of any materials not submitted are outside the project scope as proposed and therefore may be subject to additional charges. We request that Menands set up a process to routinely send any new legislation upon adoption. This additional legislation will be included in the Code up to the point where the editorial work has been completed and will be subject to an additional charge at the end of the project.

Special Considerations

General Code has identified the following specific special considerations that will be addressed by our staff as the project progresses:

- > Please note the scope of work is limited to the specified Zoning legislation and does not include additional ordinances adopted by the Village.
- > *General Code* understands that there may be future Zoning enactments that are not included in the scope of this proposal but can be separately considered for inclusion; an estimate may be provided, upon request, at the time of their adoption.
- > In reviewing the Zoning Chapter *General Code* has noticed that a Schedule 4 is referenced within the text and in the table of contents, but did not find this Schedule at the end of the Chapter.

Investment Details and Authorization

Village of Menands, *Enhanced Graphics*, April 13, 2023

Project Build Price

\$5,998

Enhanced Graphics includes the following:

- > Conversion of Zoning Chapter into an XML Document
- > Enhanced Presentation of Graphic Content
- > Code Analysis
- > Editorial Work
- > Duplication and Publication of 5 Sets of Supplemental Legislation
- > Updated *eCode360*
- > Shipping

Performance Schedule

The updated Code supplements will ship within 8 to 12 weeks of authorization of this agreement.

Payment Schedule

100% of the total project price shall be invoiced upon shipment of the updated Code supplements.

The Village of Menands, New York, hereby agrees to the procedures outlined above, and to *General Code's* Codification Terms and Conditions, which are available at <http://www.generalcode.com/terms-and-conditions-documents/>.

Village of Menands, Albany County, New York

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

GENERAL CODE, LLC

By: _____ Witnessed by: _____

Title: _____ Title: _____

Date: _____ Date: _____

This document serves both as a proposal and as an agreement. To accept this proposal and delegate authority to *General Code* to administer the *Enhanced Graphics* project, complete the form above, including authorized signatures. A signed copy of this agreement will be mailed back to the Village for its records.

Scan and email the completed form to contracts@generalcode.com. You may also fax the completed form to *General Code* at (585) 328-8189 or return it by mail to *General Code*, 781 Elmgrove Road, Rochester, NY 14624.

Appendix: Sample *Enhanced Graphics Screens*

1. Allowable uses.

A. The allowable uses in each development zone are as set forth in Table 3-1, Allowed Uses.

TABLE 3-1 Allowed Uses

Use Type(See Definitions)	TC6 Boulevard	TC5 Neighborhood	TC4 Transition	TC3 General	TC2 Edge	TC1 Highway
Animal, pet grooming	•	•				•
Animal, veterinary services	•	•		•		•
Assembly or auditorium, indoor	•	•		•		•
Automotive, fuel sales						
Automotive, service or wash						
Automotive, sales						
Bank	•	•	•	•	•	•
Bank, drive-thru	=	=	•	•	•	•

2. Building Types Overview

A. Commercial Block

Description
The Commercial Block building type is a small to large-sized structure, typically attached, that provides a vertical mix of uses with ground-floor commercial, service, or retail uses and upper-floor commercial, service, or residential uses. Smaller versions of this type make up the primary component of a neighborhood main street, while larger versions make up the primary component of downtown, therefore being a key component to providing walkability.



- Allowed Frontage Types**
- Shopfront
 - Forecourt
 - Porch
 - Gallery
 - Sloop
- Allowed Appearances**
- Awnings
 - Balconies
 - Galleries
 - Porches
 - Sloops
 - Courtyards

Examples



3 Large shopfront windows and seating areas in front of the building help to provide for an active streetscape.



A street of commercial buildings of varying heights and widths.



Typical large commercial block building with



1 Table Support

2 Multicolumn Layout

3 Searchable Image Captions

4 Color Coding

5 High-Quality Graphics

6 Custom Solutions

6 SECTION 1-300 Establishment of districts.

SECTION 1-400 Zoning Map.

The location and boundaries of the zoning districts established by this Ordinance are set forth on the Zoning Map entitled "Crystal Lake Zoning Map," which, together with all notations, references, and amendments, is adopted by reference and made part of and incorporated into this UDO.



Commentary:

The digital version of the Zoning Map is available on the City's website. To obtain a print version, please contact the City's Community Development Department. [Amended 6-3-2014 by Ord. No. 7034]

eCode360[®] MapLink[™] powered by ZoningHub[™]

eCode360 MapLink makes it easier for business and property owners, planners, developers, and constituents to find the information they need in your community's Zoning ordinance by presenting Zoning Code data from eCode360 in an interactive online map. MapLink uses your municipality's existing GIS map information and seamlessly presents data from eCode360, so your interactive map clearly and accurately displays your essential Zoning elements. When a Code supplement including a Zoning change is completed and posted to eCode360, your Code data is simultaneously updated in MapLink, ensuring that users are always working with the most accurate requirements.

Our MapLink solution for Menands includes:

- An Interactive Zoning Map
- Clickable links to your full Zoning Ordinance as published in eCode360
- Seamless updates with your Code*

*The adoption of an entirely new Zoning Ordinance shall result in additional setup charges not included in standard supplementation pricing. Prior to adopting a new Zoning Ordinance, contact *General Code* for a detailed estimate.

Zoning Code Portal | Interactive Map

Home

- Filter by District
- Filter by Land Use
- Find Property
- Base Map
- Zoning District Layer
- Overlay Districts

Filter by Land Use

CH College Hill

- District Description
- District Statistics
- Dimensional Standards for District
- Accessory building height, maximum: 15 feet
- Accessory building setback, rear yard, minimum: 4 feet from the rear lot line, where no vehicular access exists; 5 feet otherwise
- Accessory building setback, side yard, minimum: 4 feet
- Building height, maximum: 40 feet
- Building separation, minimum: 4 feet
- Impervious surface, maximum: 50%
- Other Dimensional Criteria: Other dimensional criteria varies by land use and block. Please refer to the Table of Dimensional Criteria for the College Hill (CH) District.
- Design Standards: Additional Design standards for this district can be found in 5550-59. The context sensitive design standards of Article 1000 have been included in the General Requirements section of these site for your convenience.

Zoning Code Portal | Parcel Details

Owner: ST JOHNS LUTHERAN CHURCH
Address: 330 FERRY ST
Parcel Number: L9SE2A 30 2
Acres: 0.73

Zoning District(s)
DD - Downtown

Overlay District(s)
B Block Class

Interactive Zoning Details
Overlay District(s)

Share This Page

A Member of the ICC Family of Solutions

