

Regular Village Board Meeting  
April 25, 2022

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands held on Monday, April 25<sup>th</sup>, 2022, was called to order by Mayor Megan Grenier at 6:00 P.M.

PRESENT:

Megan Grenier, Mayor  
Diane Foley, Trustee  
Seth H. Harris, Trustee  
Timothy Lane, Trustee  
Brian Marsh, Trustee  
Donald Handerhan, Village Clerk  
Nicole Ognan, Deputy Clerk-Treasurer  
Stephen Rehfuss, Village Attorney

Also attending: Bill Garvey, Eric Johnson, Jason Matt, Steve Boulet, Mike Mackay, Paul Cooney, Mike Steurer, David Ognan, Jason Matt, Eric Johnson,

The mayor led the Pledge of Allegiance.

Open Forum:

Resident Bill Garvey advised the Board of the following:

- Found the Glenwood Road Gate unlocked
- Reported street light #75 not working
- Glad that Chapter 127 was passed
- Is in support of the cell tower at Menands Market
- He approves the resolution for the NJ-NY watershed
- Found letter on Villa Road near the RR tracks
- Wrote a letter to CP asking them to clean up by the railroad tracks

Resident Paul Cooney advised the Board that Albany County uses a Utility Highway Work Permit for any road work done on county roads. There are permit fees associated with the permit. Paul suggests that the Village Adopt a similar permit system. A discussion followed.

Resolution Number 220058:

A motion was made by Trustee Marsh to accept the minutes of the April 4<sup>th</sup>, 2021 Board Meeting, seconded by Trustee Foley.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Resolution Number 220059:

A motion was made by Trustee Marsh to approve minutes of the Budget Public Hearing held on Monday, April 11, 2022, seconded by Trustee Lane.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Resolution Number 220060:

A motion was made by Trustee Marsh to approve payment for the following, seconded by Trustee Lane.

WARRANT # 22:

GENERAL	totaling	\$129,435.01
WATER	totaling	\$ 7,383.15
SEWER	totaling	<u>\$ 2,407.50</u>
	TOTALS	\$139,225.66

<u>PAYROLL # 23:</u> (03/25/22-04/07/22)	totaling	\$ 93,140.81
---	----------	--------------

<u>PAYROLL # 24:</u> (04/05/22-04/21/22)	totaling	<u>\$102,254.06</u>
	TOTALS	\$195,394.87

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Resolution Number 220061:

A motion was made by Trustee Marsh, seconded by Trustee Foley, to accept the following resolution:

RESOLVED, that the Treasurer be, and hereby is, authorized to make the following Budget Transfers

<b>Account</b>		<b>Account</b>	
From Acct:	A.1110.0154	To	
Description	Court - Clk of Court	Acct:	A.1110.0110
Amount:	\$2,600.00		Court - Court Officer
			\$1,000.00
From Acct:	"	To	
Description	"	Acct:	A.1110.0152
Amount:	"		Court - P.T - O/T Court Clks
			\$1,600.00
From Acct:	A.1325.0208	To	
Description	Clerk - Equipment	Acct:	A.1325.0413
Amount:	\$1,000.00		Clerk - Contractual Svcs
			\$700.00
From Acct:	A.1325.0408	To	
Description	Clerk - Negotiator	Acct:	A.1325.0404
Amount:	\$2,400.00		Clerk - Miscellaneous
			\$2,700.00
From Acct:	A.1620.0200		A.1325.0413
Description	Bldg - Equip		Clerk - Contractual Svcs

Regular Village Board Meeting  
 April 25, 2022

Amount:		\$750.00		\$500.00
From Acct:	"		To Acct:	A.1620.0414
Description	"			Bldg - Equip Repairs
Amount:	"			\$250.00
From Acct:	A.3120.0103		To Acct:	A.3120.0105
Description	Police – Full-Time Patrolmen			Police - O/T
Amount:		\$14,000.00		\$14,000.00
From Acct:	A.3120.0108		To Acct:	A.3120.0107
Description	Police - Lt			Police - DWI Patrol
Amount:		\$6,000.00		\$1,500.00
From Acct:	"			A.3120.0153
Description	"			Police - Telecommunicator O/T
Amount:	"			\$4,000.00
From Acct:	"			A.3120.0201
Description	"			Police - Computer & Software
Amount:	"			\$500.00
From Acct:	A.3410.0424			A.3410.0417
Description	Fire - Communication Repairs			Fire - Gas & Oil
Amount:		\$600.00		\$600.00
From Acct:	A.5110.0105			A.5110.0208
Description	Street - O/T			Street - Misc Equip
Amount:		\$50.00		\$50.00
From Acct:	A.5142.0444			A.6989.0100
Description	Snow - Salt			Econ Dev - Personal Svcs
Amount:		\$4,000.00		\$4,000.00
From Acct:	A.7620.0450			A.8010.0100
Description	Seniors - Hall Rental			Zoning - Personal Svces
Amount:		\$125.00		\$125.00
From Acct:	A.8160.0445			A.8160.0419
Description	Refuse - Landfill Chgs			Refuse - Vehicle Mtce
Amount:		\$8,200.00		\$2,000.00
From Acct:	"			A.8510.0400
Description	"			Beautification - Contractual
Amount:	"			\$1,000.00
From Acct:	"			A.9089.0800
Description	"			Compensated Absences
Amount:	"			\$5,200.00

**WATER FUND**

From Acct:	F.8310.0419	To	Acct:	F.8310.0417
Description:	Admin - Vehicle Mtce			Admin - Gas & Oil
Amount:	\$150.00			\$150.00

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Resolution Number 220062:

The treasurer requested that the Board approve a resolution authorizing payment in advance of audit for public utility services (i.e., electric, gas, water, sewer, and telephone services), postage, freight, and express charges, as authorized by Village Law s/s 5-524. Such claims shall be presented for audit at the next regular meeting.

Mayor Grenier led a discussion regarding approving the 2022 – 2023 Village Budget.

Resolution Number 220063:

A motion was made by Trustee Harris to approve the 2022 – 2023 Village Budget, seconded by Trustee Lane.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Mayor Grenier led a discussion regarding having Atlantic Underwater Services clean, inspect and repair High Service Reservoir, the cost would be approximately \$8,500.00.

Resolution Number 220064:

Trustee Marsh made a motion to spend up to \$8,500.00 to have Atlantic Underwater Services clean, inspect and repair the High Service Reservoir, seconded by Trustee Foley.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The Clerk led a discussion regarding the need for Leak Detection.

April 11, 2022

Submitted By:

**Client:** Village of Menands Jared Malone **Attn:** Don Handerhan 419.250.9170  
[handerhand@villageofmenands.com](mailto:handerhand@villageofmenands.com), 518.434.2922 [Jared.Malone@gprsinc.com](mailto:Jared.Malone@gprsinc.com)

**Project:** Village of Menands, Menands, NY

GPRS appreciates the opportunity to provide this proposal. I encourage you to visit our website ([www.gprsinc.com](http://www.gprsinc.com)) and contact any of the numerous references listed. Our insurance certificate and W-9 can also be downloaded [here](#). Please feel free to contact me if you have any questions, or if you need additional information.

## LEAK DETECTION

We understand the scope of work to be to locate any potential leaks throughout the water distribution system. Contact points will be listened to using noise amplification equipment throughout the entire system in order to identify general areas with potential leaks. The leak will then be located using a combination of a correlator and ground microphones. Our ability to accurately locate the leak will depend on a variety of factors such as depth, pipe material, soil type, water pressure, and noise interference from traffic, machinery, etc. Any potential leaks can be detailed in a formal report (see Project Costs table).

## EQUIPMENT

- **Electronic Microphone.** The leak noise amplification system consists of a control unit, a microphone, and headphones, and is used to listen for a leak signal on a water system contact points (valves, hydrants, etc.) to identify a general location of a potential water leak. This same system will also be used with a ground microphone to further pinpoint the leak location from the surface. Its effectiveness depends on a variety of factors such as pipe size and material, water pressure, leak size, soil type, and noise interference from traffic, machinery, etc.
- **Leak Noise Correlator.** The leak correlator consists of sensors that are placed on water system contact points, and the sound signals between these points will then be processed by mathematical algorithms to provide an approximate distance of the leak between the two points. The accuracy of the potential leak location depends on the ability of the pipe to be located along with the accurate input of pipe attributes such as pipe size and material (size and material information provided by the client).
- **Underground Scanning GPR Antenna.** The antenna frequencies range from 250 MHz-450 MHz is mounted in a stroller frame which rolls over the surface. The surface needs to be reasonably smooth and unobstructed in order to obtain readable scans. Obstructions such as curbs, landscaping, and vegetation will limit the feasibility of GPR. The data is displayed on a screen and marked in the field in real time. The total depth achieved can be as much as 8' or more with this antenna but can vary widely depending on the types of materials being scanned through. Some soil types such as clay may limit maximum depths to 3' or less. As depth increases, targets must be larger in order to be detected and non-metallic targets can be especially difficult to locate. Depths provided should always be treated as estimates as their accuracy can be affected by multiple factors. For more information, please visit: [Link](#)
- **Electromagnetic Pipe Locator.** The EM locator can passively detect the signals from live AC power or radio signals travelling along some conductive utilities. It can also be used in conjunction with a transmitter to connect directly to accessible, metallic pipes, risers, or tracer wires. A current is sent through the pipe or tracer wire at a specific frequency and the resulting signal can then be detected by the receiver. A utility's ability to be located depends
- on a variety of factors including access to the utility, conductivity, grounding, interference from other utilities, and many others. The depths provided should always be treated as estimates as their accuracy can be affected by multiple factors. For more information, please visit: [Link](#)
- **Traceable Rodder.** The Rodder has a copper wire encased in fiberglass. The line is pushed through accessible pipes before placing a current on the wire and the signal is then traced from the surface. The maximum traceable depth is 10' depending on the soil conditions and the maximum distance is 200'. The line can be pushed through a pipe with direct access such as a sewer line at a cleanout or a storm drain catch basin. It may not be able to be pushed through deeper pipes

within manholes. Electrical conduits will not be accessed by GPRS. The signal cannot be located through metallic pipes. For more information, please visit: [Link](#)

- **GPS.** This handheld GPS unit offers accuracy down to 4 inches, however, the accuracy achieved will depend on the satellite environment at the time of collection and should not be considered to be survey-grade. Features can be collected as points, lines, or areas and then exported as a KML/KMZ or overlaid on a CAD drawing. For more information, please visit: [Link](#)

**PROJECT COSTS**

SERVICE	DESCRIPTION	PRICE
SCANNING/FIELD MARKINGS	Described on Page 1	\$9,500
MOBILIZATION		Included
FORMAL REPORT	Detailed report of findings with photos, example data, and a site sketch (if applicable) in addition to the basic summary report that is included with every job. See example: <a href="#">Link</a>	Included
<b>TOTAL</b>		<b>*\$9,500</b>
OPTIONAL SERVICES (INITIAL IF DESIRED)		

This price assumes that we will be given access to perform the work during normal, weekday business hours (8am-5pm).

As-builts and any other applicable drawings should be made available to GPRS prior to the project if possible.

A thorough utility search can only be completed if GPRS is given access to all utility structures, interior and exterior. This service is never a replacement for the use of the state One Call system (811).

All of our technicians have OSHA-10 safety training or greater. Site-specific safety training is not included in this quote. Please notify us if this project requires additional safety training.

These rates assume that there are no certified payroll requirements. GPRS has not been notified of any PLA, DIR, or Certified Payroll requirements. If GPRS receives notice that any of these conditions exist, there will be additional costs

**This proposal is subject to the General Terms and Conditions for Services of Ground Penetrating Radar Systems, LLC posted at [Link](#) (the “Terms and Conditions”) and is hereby incorporated by reference into and made a part of this proposal. Customer acknowledges it has read and agrees to be bound by such Terms and Conditions. In the event of any conflict between the terms of this proposal and the Terms and Conditions, the Terms and Conditions will prevail. Customer also acknowledges that Ground Penetrating Radar Systems, LLC may, from time to time and at its discretion, modify the Terms and Conditions and Customer agrees to be bound by such Terms and Conditions as modified.**

**PROPOSAL-SPECIFIC TERMS & CONDITIONS**

1. Customer agrees to meet and perform all requirements described in this document and has fully read and understands all items listed within this document.
2. It is the customer’s responsibility to prepare the site for scanning, including clearly identifying areas to be scanned, securing access to all areas required for scanning, and keeping these areas clear and free of obstructions. Delays caused by customer’s failure to do so may result in an increased price.
3. GPRS does not conduct an investigation, analysis, or interpretation of soil composition, soil/concrete conditions, or geophysical, geological, engineering, or land surveying information. Customer acknowledges it understands that we are merely reporting retrieved data and that we do NOT provide geophysical, geological, engineering, or land surveying services. Customer should contact a professional in those fields if such services are needed. 4. If for some reason the technician arrives on site and the work is cancelled there will be a charge of \$500.00 per requested technician.

**ACCEPTED AND AGREED:**

Regular Village Board Meeting  
 April 25, 2022

Billing Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Company Phone/Email \_\_\_\_\_ PO#: \_\_\_\_\_ Job#: \_\_\_\_\_

PrintName \_\_\_\_\_ Signature \_\_\_\_\_ Date: \_\_\_\_\_

Resolution Number 220065:

A motion was made by Trustee Marsh to approve GPRS Inc. for Leak Detection within the Village, at a cost of \$9,500.00 seconded by Trustee Lane.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The clerk led a discussion regarding the removal of an old fuel tank from the rear of 280 Broadway. A discussion followed.

Edgeco Environmental

Tel (518) 235-5687  
 Fax: (518) 233-9112  
 136 Columbia Street  
 Cohoes, NY 12047

# Proposal

Date
2/8/2022

Name / Billing Address		Service Location		
Village of Menands		RE: Property Located AT: 280 Broadway Menands NY		
Project	P.O. No.	Rep		Estimate #
Tank Removal		Paul		8262
Description		Qty	Rate	Total
Removal of Underground Tank			2,138.00	2,138.00T
Mobilization			1,750.00	1,750.00T
Notify Dig Safe Excavate soil to expose tank Visually inspect tank for any signs of leakage/spillage Drain tank of any contents Remove and dispose of tank Backfill and/or gravel where tank removed			125.00	125.00T
Non-Utility Installed Inspection				
Price excludes overspill or leakage				
Job schedule dates, times and durations may vary due to unforeseen circumstances.				
Subtotal				\$4,013.00
Tax (8.0%)				\$321.04

Regular Village Board Meeting  
April 25, 2022

A Deposit of 50% is due upon acceptance of this proposal	Total	\$4,334.04
Customer Signature:		
Website: www.EdgecoEnvironmental.com Email: Info@EdgecoEnvironmental.com		

Resolution Number 220066:

A motion was made by Trustee Lane to approve Edgeco Environmental to remove an old fuel tank from the rear of 280 Broadway, at a cost of \$4,013.00 seconded by Trustee Marsh.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The mayor led a discussion regarding resurfacing the pavilion at Ganser – Smith Park. The monies will be part of the Park Improvement Grant. A discussion followed.



April 11, 2022

Ms. Lauren Paulsen, Labella Assoc.  
Village of Menands  
280 Broadway  
Menands, New York 12204

RE: 2022 Pavilion Paving

Reference is made for your request for pricing for paving the pavilion at 53 Menands Rd in the Village of Menands.

Callanan Industries, Inc. can supply the paving material and installation services based upon the NYSOGS Contract Group #31502 Bituminous Concrete bid. We have quoted the scope of work as outlined on the attached sheet.

Callanan Industries would supply all labor, equipment, material and trucking to cut any necessary keyways, sweep prior to paving and furnish and install the asphalt.

The Village of Menands would be responsible for supplying a source of water for our rollers



Regular Village Board Meeting  
April 25, 2022

We could complete this work prior to July 1<sup>st</sup>.

Please be advised that this quote may be subject to Asphalt Price Escalation clauses. The attached prices are based upon the current NYS index but could increase or decrease based upon the price of liquid asphalt when the paving is actually performed.

If you have any questions or wish to schedule this work, please contact me at your earliest convenience at (518) 374-2222 ext. 72027.

Very Truly Yours  
**Callanan Industries, Inc.**

Nick Duncan  
Construction Manager

**Callanan industries, nc**  
P.O. Box 15097  
Albany, NY 12212-5097  
Phone: (518) 374-2222 • Fax: (518) 381-6779

**PRICE QUOTE**  
**PAVILLION PAVING – 53 MENANDS ROAD**  
**Menands, New York**

To: Village of Menands

Phone:  
Fax:  
E-Mail:

Attn: Lauren Paulsen

Date: April 8, 2022

**We propose to complete the following scope of work:**

**PAVILLION PAVING**

**± 66 TONS**

- Cut all keyways and mill high spots as needed prior to paving
- Furnish and install crack tape as required
- Furnish and install 1½" – 2" Type 7 Top Course

**LUMP SUM PRICE: \$ 19,760.00**

**Qualifications:**

- Prices based on one (1) move in(s). Any additional moves will be charged at \$2,500.00 each.
- Price based on completion in 2022 paving season.
- Excludes Striping, Bond, Survey, M&PT, Testing, Pavement Cleaning, Saw Cutting, Rebates or Prime Coat.
- All cold weather paving (after November 15<sup>th</sup> and prior to April 1<sup>st</sup>) will require an additional charge
- Water for rollers to be supplied by the Village
- Subbase and/or sub-grade shall be placed and properly compacted by others.
- Taxes excluded
- **PRICING IS BASED ON ASPHALT INDEX OF \$655/TON**

**If you have any questions, please contact the Estimating Department.**

**General Conditions:**

Unless otherwise stated above, prices quoted are firm only if this offer is accepted within 30 days of the above date. Additionally, paving work not completed within 60 days of signed Proposal may be subject to asphalt price escalation in accordance with NYSDOT asphalt price adjustment formulas.  
Work subject to Asphalt Plant opening and closing schedule.

Net monthly payments are for those portions of work which have been completed and are based on installed quantity. Final payment is due within 30 days of the completion of our work.

CII will not be responsible, unless agreed to in writing, for paving completed in what CII determines to be unfavorable conditions.

Failure to provide a capital improvement certificate or a tax exempt certificate within 60 days will result in taxes being applied to this offer. CII reserves the right to rescind this offer and/or demand adequate assurances of suitable credit rating. A completed credit application must accompany the return of this Agreement.

This offer, including the performance of labor and the furnishing of materials, shall be subject to strikes, labor disputes or other causes beyond the control of CII.

The terms of this offer are binding and not subject to modification unless in writing and signed by both parties.

Finance charges will be collected on all accounts over 30 days old at 1½% per month, as well as reasonable collection fees and attorney fees necessary to collect any amounts past due.

Owner: The above prices, specs, notes and conditions are satisfactory and are hereby accepted.

Callanan Industries, Inc

Name Title

Name & Title

Signature

Date

Signature

Date

notes\2022 Quotes\Village of Menands - Pavilion.doc

Resolution Number 220067:

After a discussion, a motion was made by Trustee Marsh to approve Callahan Industries to resurface the pavilion at Ganser-Smith Park at a cost of \$19,760.00 under state contract, seconded by Trustee Foley.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Regular Village Board Meeting  
April 25, 2022

Deputy Clerk/Treasurer Nicole Ognan, and Jason Matt, Territory Manager from Ti-Sales led a discussion regarding upgrading all of the village residential water meters, installed prior to 2019, by entering a professional service agreement with Ti-SALES, since the software, systems, installation, endpoints, and financing are inextricably integrated. Per the Village's procurement policy.

A discussion followed:

After the discussion Trustee Harris is going to be in contact with the Village of Greenwich asking the following:

- (1) How do they handle nonstandard installations?
- (2) What benefits of upgrades.
- (3) Policy for nonstandard installation will need to be in place. Any problems they encountered during the installation of the water meter upgrade were tabled until the next meeting.

*See Professional Service Agreement*



**GOVERNMENT CAPITAL**  
**CORPORATION**

345 Miron Drive Southlake Texas 76092 (800) 883-1199

Monday, April 25, 2022

Dear Jason,

Thank you for the opportunity to present the proposed financing for The Village of Menands. I understand the Village is considering the acquisition of the Automated Meter System from Ti Sales, and is interested in utilizing Tax Exempt financing. I am submitting for you and your prospects to review the following proposed financing structures.

LESSOR:	Government Capital Corporation.	
LESSEE:	The Village of Menands, NY	
FINANCING STRUCTURE:	Tax Exempt Municipal Lease/Purchase	
PROPOSED PROJECT AMOUNT:	<b>\$ 435,000.00</b>	
PAYMENT TERM:	<b><u>10 Annual Pmts</u></b>	<b><u>12 Annual Pmts</u></b>
INTEREST RATE:	3.695%	3.895%
PAYMENT AMOUNT:	\$ 52,820.36	\$ 46,068.25

First Payment will be due 1 year in Arrears with subsequent payments due annually thereafter.

The above proposal is an expression of interest, subject to audit analysis and mutually acceptable documentation and is not a binding commitment. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates and terms may be indexed to current market at that time.

Our finance programs are extremely flexible, and our goal is total customer satisfaction. If you have any questions or wish to consider other payment terms, frequencies, or conditions, please contact me toll-free at (800) 883-1199 x116.

Regular Village Board Meeting  
April 25, 2022

With Best Regards,

**Kevin D. Lerner**

Kevin D. Lerner  
Vice President, Public Finance

The Clerk advised the Board that the Fire Company elected the following Officers

***MENANDS FIRE COMPANY #1***

**“Pride of the Valley”**

250 Broadway  
Menands, NY 12204

April 11, 2022

Mr. Donald Handerhan  
Village Clerk  
Menands Village Hall  
289 Broadway  
Menands, NY 12204

Dear Mr. Handerhan,

During their April , 2022 Meeting the active membership of the Menands Fire Company #1 elected the following members as Line Officers for the 2022-2023 year, beginning May 1 2022.

Chief of Department: David Ognan

1<sup>st</sup> Asst. Chief: Michael Steurer

2<sup>nd</sup> Asst. Chief: Harvey Bender

Captains: Colin Schanz  
Robert Griffin

Lieutenants: Sheri Archambault  
Nicholas Decerce T. J.  
Robertson

Please present these results to the Village Board at the next Board Meeting.

Sincerely,



Paul J. DeDominicis

Secretary

Regular Village Board Meeting  
April 25, 2022

Resolution Number 220068:

Trustee Harris made a motion to approve the 2022 Fire Line Officers, seconded by Trustee Marsh.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The Clerk led a discussion regarding the 2021 LOSAP for the Fire Department. The LOSAP points have been posted with the Fire Department for over 30 days with no adjustments. The clerk requested the Board to approve and certify the LOSAP for 2021.

Resolution Number 220069:

Trustee Marsh made a motion to approve the 2021 LOSAP Program, seconded by Trustee Foley.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Fire Chief Steurer asked permission to use the fire trucks for Little League Parade and Watervliet Memorial Parades.

Resolution Number 220070:

Trustee Marsh made a motion to approve the use of fire trucks for Little League and Memorial Day Parades, seconded by Trustee Harris.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The Clerk led a discussion regarding updates made to the Emergency Plan.  
Changes to Emergency Plan 2022

1. Named Mayor as Public Information Officer
2. Emergency Operations Center to Menands Police
3. Updated Dutch Village Map
4. Added Menands Police Drone Unit to severe weather
5. Albany County Sheriff Dispatch Phone Number added to Reverse 911
6. Boil Water policy added to Water Emergencies
7. Removed Names to Titles on all plans

Working with Homeland Security on a Cyber Security Policy

All of the changes have been reviewed by the following people:

Mayor Meg Grenier  
Chief Ryan St Gelais  
Chief Mike Steurer  
Asst. Chief Dave Ognan  
DPW Mike Hagmann  
Village Clerk Don Handerman

Resolution Number 220071:

Trustee Marsh made a motion to approve the Changes to Emergency Plan 2022, seconded by Trustee Lane.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Isabel Smrstik gave the Economic Development Intern's Report.

- Update on CGI on April 15, 2022, completed the filming within the Village
- Update on Food Truck Festival
- Update on Historic Signage

Mayor Grenier advised the Board that the Fire Department held their Installation Dinner on Saturday at the Italian Community Center. It was a very nice event.

Trustee Marsh advised the Board he thinks the Village should terminate our contract with the Solar Company we are getting rebates from and switch to a new company. A discussion followed.

After a discussion Trustee, Marsh will forward information to the Board regarding a new company and discuss it at the next Board Meeting.

At 7:32 P.M. Trustee Lane made a motion to enter into Executive Session to discuss a personnel matter, seconded by Trustee Harris.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The regular meeting reconvened at 8:06 P.M.

After Executive Session Chief Steurer requested that Hera Merritt, Scott Murray, and Greg Jeffries be considered for active membership in the Menands Fire Department.

Regular Village Board Meeting  
April 25, 2022

Resolution Number 220072:

Trustee Lane made a motion to accept Hera Merritt, Scott Murray, and Greg Jeffries to active membership in the Menands Fire Department, seconded by Trustee Foley.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

Trustee Lane made a motion to adjourn, seconded by Trustee Foley.

ADOPTED:

Trustee Foley	voting	AYE
Trustee Harris	voting	AYE
Trustee Lane	voting	AYE
Trustee Marsh	voting	AYE
Mayor Grenier	voting	AYE

The meeting was duly adjourned at 8:07 P.M.

---

Donald Handerhan  
Clerk