



# FLOOD HAZARD AREA PERMIT APPLICATION

## VILLAGE OF MENANDS

MUNICIPAL BUILDING  
250 BROADWAY  
MENANDS NY 12204  
518-434-2922

ADDRESS OF SITE OF PROPOSED ACTION: (As Listed in the Town Assessor's Records)

NUMBER \_\_\_\_\_ STREET \_\_\_\_\_

TAX MAP I.D.: BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ PARCEL \_\_\_\_\_

APPLICANT'S NAME: \_\_\_\_\_

Address: \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP

Phone No. during business hours: \_\_\_\_\_ Fax #: \_\_\_\_\_

EXISTING PROPERTY OWNER'S NAME: \_\_\_\_\_

Address: \_\_\_\_\_  
NUMBER STREET CITY STATE ZIP

### APPLICANT'S PROPOSED ACTION: (CHECK ALL THAT APPLY)

- NEW CONSTRUCTION OF A STRUCTURE
- RENOVATION OR REMODELING OF AN EXISTING STRUCTURE
- INSTALLATION OF A CULVERT, BRIDGE, OR STREET CROSSING
- GRADING
- OTHER (SPECIFY): \_\_\_\_\_

NAME OF WATERSHED \_\_\_\_\_

ACTION WILL BE LOCATED IN  FLOODWAY FRINGE  FLOODWAY  STREAM CHANNEL

ACTION LOCATION - BETWEEN ELEVATION REFERENCE MARKS: RM \_\_\_\_\_ AND RM \_\_\_\_\_

ELEVATION OF BASE FLOOD WATER SURFACE..(See FIRM Map Panel 360012) \_\_\_\_\_

ELEVATION ABOVE SEALEVEL OF LOWEST HABITABLE FLOOR. \_\_\_\_\_

WILL THERE BE ANY CHANGE IN THE CROSS-SECTION OF THE 100 YEAR FLOOD PLAIN?  YES  NO

APPLICANT'S SIGNATURE: \_\_\_\_\_

Print or Type Name: \_\_\_\_\_ Date: \_\_\_\_\_

<b>OFFICE USE ONLY</b>		FEE: _____	DATE PAID: _____
APPROVED _____	DENIED _____	DATE: _____	FFHZ# _____
REASON(S) FOR DENIAL: _____			
SIGNATURE of VILLAGE OFFICIAL: _____			

## **PROCEDURE FOR AUTHORIZATION**

### **FEDERALLY DESIGNATED FLOOD HAZARD ZONE**

#### **Procedure for Authorization:**

Submit to the Village Code Enforcement Officer of the Village of Menands at located at the Municipal Building, 250 Broadway, Menands, New York the following data:

1. One completed application form.
2. One copy of a narrative description of the proposed action addressing the scope of the operation, the purpose, justification, and impact on the 100-year flood plain, along with any mitigating measures that are proposed.
3. Three sets of site plans prepared in accordance with Chapter 93 of Village of Menands local law entitled "Flood Hazard Control."
4. A review fee in accordance with the fee schedule established by the Village Board. If any legal notices are required, the applicant will be required to pay any legal expenses.

The Village Board of Trustees shall render a decision or request additional information within 30 calendar days of the date of a complete submission.

#### **Review will be based on the following points:**

1. The impact of the placement of fill on the reduction of the natural flood water storage capacity or the cross section flow of the 100 year flood plain
2. The presence of storage tanks of liquid fuel or any other combustible or chemical material.
3. The placement of any floatable objects within the 100 year flood plain.
4. The placement of wells, disposal systems or utility lines within the 100 year flood plain.
5. Anchor or anti/floatation of any existing structure or objects that are subject to floatation.
6. The placement of a fence within the 100 year flood plain.
7. Any other circumstance or condition that must be considered while attempting to prohibit the construction or development of lands within the 100 year flood plain that would be damaged by flooding or would cause damage to other properties if objects placed in the 100 year flood plain were swept away by flooding waters.