

The Mayor led a discussion regarding authorizing the Clerk to execute and file Satisfactions of Judgment upon proof of full payment with the Albany County Clerk's Office. Discussion followed.

Resolution Number:

Trustee _____ made the following resolution:

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF MENANDS
AUTHORIZING THE VILLAGE CLERK TO EXECUTE AND FILE SATISFACTIONS OF
JUDGMENT UPON PROOF OF FULL PAYMENT**

WHEREAS, the Village of Menands from time to time obtains civil judgments for the recovery of unpaid civil penalties, code enforcement fines, property-related charges, contractual debts, and other lawful municipal claims; and

WHEREAS, such judgments are docketed with the Albany County Clerk and constitute enforceable liens pursuant to the New York Civil Practice Law and Rules; and

WHEREAS, pursuant to CPLR § 5020, a judgment creditor is required to execute and file a Satisfaction of Judgment within twenty (20) days after full payment of the judgment; and

WHEREAS, the Village Board of Trustees desires to ensure timely compliance with statutory requirements and efficient administrative processing of fully paid judgments;

NOW, THEREFORE, BE IT RESOLVED:

1. Authorization Granted

The Village Clerk of the Village of Menands is hereby authorized and directed to execute, acknowledge, and file a Satisfaction of Judgment with the Albany County Clerk upon receipt of proof of full payment of any civil judgment owed to the Village.

2. Proof of Full Payment

Prior to executing a Satisfaction of Judgment, the Village Clerk shall confirm:

- Payment of the full principal amount;
- Accrued statutory interest pursuant to CPLR § 5004;
- Any authorized costs or fees associated with enforcement.

3. Consultation with Village Attorney

The Village Clerk may consult with the Village Attorney as necessary to confirm legal sufficiency prior to filing.

4. **Timeliness**

The Satisfaction of Judgment shall be filed within twenty (20) days of confirmed full payment, in compliance with CPLR § 5020.

5. **Recordkeeping**

The Village Clerk/Treasurer shall maintain records of:

- Date of payment;
- Amount received;
- Date Satisfaction was filed;
- Filing receipt from the Albany County Clerk.

6. **Effective Date**

This Resolution shall take effect immediately upon adoption.

Seconded by Trustee _____

ADOPTED:

Trustee Harbour	voting	AYE
Trustee Neuman	voting	AYE
Trustee Lane	voting	AYE
Trustee Kalogridis	voting	AYE
Mayor Marsh	voting	AYE