

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands held on Monday June 2nd, 2014 was called to order by Mayor Megan Grenier at 7:00 P.M.

PRESENT:

Megan Grenier, Mayor
Seth H. Harris, Trustee
Mark Lansing, Trustee
Mike Mackay, Trustee
Aileen Nicoll, Trustee
William T. Smith, Jr., Village Treasurer
Stephen Reh fuss, Village Attorney
Paul Reuss, Exec Asst to Mayor

ABSENT:

John T. Stangle, Jr., Village Clerk

Also attending: Clark Roehr, Brian Marsh, Dave Higgins, Eileen Higgins, Candy, Juan & Kali Marrero, Kirk Montanye, David Ognan, Ed Barnes, Chief O'Brien, Sgt R St. Gelais, Peg Kelly, Paul Cooney, James Sher, Bill Garvey, George DeJesus, Patrick Manning, Nancy Casler.

The Mayor led the Pledge of Allegiance.

Police Chief O'Brien introduced Police Officer Juan Marrero to the Board. Officer Marrero is one of our part time patrol officers who will move to fulltime filling the vacancy created with the retirement of Officer Savery. Officer Marrero has five (5) years of experience with the Mechanicville Police Department.

Trustee Lansing moved the following seconded by Trustee Nicoll. A resolution to hire Police Officer Juan Marrero to fill the fulltime vacancy with one year probation and at step three (3) of the salary schedule.

ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	AYE
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

Mayor Grenier read a proclamation (attached) honoring resident Millie Howarth on her 100th Birthday and declaring June 13, 2014 Millie Howarth Day. The Mayor stated that she will present the proclamation to Millie on the 13th at Ganser Smith Park at approximately 5:30 P.M. and that all are welcome to attend.

George DeJesus and Patrick Manning of Veridian Energy led a discussion concerning possible energy savings for the Village.

Resident James Sher inquired about the next meeting with the Town of Colonie concerning the flooding along Louis Avenue. The Mayor said she would check the status. Mr. Sher also voiced his concern about the people crossing Broadway at 150 (Riverview Center) and no crosswalk. It was explained that it is a State Highway and the State has been advised of the situation.

Assistant Chief Ognan requested the Fire Department be allowed to take Squad 6 to the Hudson Valley Convention in South Glens Falls on June 20th, 21st and 22nd to transport equipment and also take Rescue 6 on the 21st the day of the Parade. After a discussion Trustee Mackay moved, seconded by Trustee Harris a motion authorizing the Fire

Department to take Squad 6 and Rescue 6 to the Hudson Valley Convention on the above dates.

ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	NAY
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

A motion was made by Trustee Harris, seconded by Trustee Nicoll to accept the minutes of the May 19th, 2014 Board meeting as amended.

ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	AYE
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

A motion was made by Trustee Lansing, seconded by Trustee Mackay to approve payment for the following:

WARRANT # 25 ENC:

GENERAL	totaling	\$ 22,691.37
WATER	totaling	\$ 2,559.07
SEWER	totaling	\$.00
TOTALS		\$ 25,250.44

WARRANT # 1:

GENERAL	totaling	\$ 33,363.85
WATER	totaling	\$.00
SEWER	totaling	\$.00
TOTALS		\$ 33,363.85

WARRANT # 1X:

GENERAL	totaling	\$ 39,717.60
WATER	totaling	\$ 92,625.00
SEWER	totaling	\$ 15,857.40
TOTALS		\$148,200.00

<u>PAYROLL # 26:</u> (05/16/14 – 05/29/14)	totaling	\$ 97,315.36
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ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	AYE
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

Mayor Grenier discussed the need for a Best Value Purchase Contract Local Law and that she met with the Albany County Purchasing Agent. After which the Mayor introduced proposed Local Law #2 of 2014 a local law authorizing the award of purchase contracts

on the basis of the Best Value Criteria Pursuant to General Municipal and State Finance Law, seconded by Trustee Harris.

**A LOCAL LAW OF THE VILLAGE OF MENANDS, NEW YORK
AUTHORIZING THE AWARD OF PURCHASE CONTRACTS ON THE BASIS
OF BEST VALUE CRITERIA PURSUANT TO GENERAL MUNICIPAL AND
STATE FINANCE LAW**

BE IT ENACTED, by the Board of Trustees, Village of Menands, State of New York, as follows:

Section 1. Short Title and Legislative Intent

This Local Law shall be known as the “Village of Menands Best Value Contract Award Law.”

The intent of this local law is to authorize the use of Best Value criteria when awarding purchase contracts consistent with Section 103 of the General Municipal Law and Section 163 of the New York State Finance Law. Use of best value criteria is intended to provide the Village greater flexibility in awarding contracts and to ensure that the Village obtains the highest quality goods at a low cost. Awarding contracts on the basis of Best Value standards is further intended to promote competition, foster fairness among vendors and competitors, expedite contract awards, optimize quality, control costs and enhance efficiency among responsible bidders. This local law authorized the Purchasing Agent to award purchase contract’s that have been procured pursuant to competitive bidding under General Municipal Law Section 103 by either lowest responsible bidder or best value.

Section 2. Definitions

Whenever used in this local law, the following terms shall mean:

- a. **Purchasing Agent.** Village of Menands Clerk and/or Treasurer.
- b. **Purchase Contracts.** Contracts for goods, commodities and equipment, including technology.
- c. **Best Value.** The basis for awarding contracts for services to a responsible bidder who optimized quality, cost and efficiency for the Village based upon objective and quantifiable analysis. Goods procured and awarded on the basis of best value are those that the Purchasing Agent determines will be of the highest quality while being the most cost efficient.

Section 3. Requirements

1. Whenever any contract is awarded on the basis of best value instead of lowest responsible bidder, the basis for determining best value shall be thoroughly and accurately documented.
2. The determination of quality and cost efficiency shall be based on objectively quantified and clearly described and documented criteria, which may include, but shall not be limited to, any or all of the following: cost of maintenance; proximity to the end user if distance or response time is a significant term; durability; availability of replacement parts or maintenance contractors; longer product life; product performance criteria; and quality of craftsmanship.
3. General evaluation criteria shall be identified in the Village’s Procurement Policy, a copy of which shall be maintained in the Village Clerk’s Office and be made available to the public.

4. The Purchasing Agent shall establish specific evaluation criterion that will be relied upon for procuring goods based upon best value, which shall be maintained in the Village Clerk's Office and made available to the public.
5. Solicitation documents shall state the minimum requirements and specifications that must be met in order for the bidder to be deemed responsible and shall identify the general procedure and manner in which the evaluation and selection shall be conducted.

Section 4. Severability

If any clause, sentence, paragraph, section, subdivision, or other part of this local law or its application shall be inconsistent with any federal or state statute, law, regulation or rule then the federal or state statute, law, regulation, or rule shall prevail. If any clause, sentence, paragraph, section, subdivision, or other part of this local law or its application shall be adjudged by a court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder of the local law which shall remain in full force and effect except as limited by such order or judgment.

Section 5. Effective Date

This Local Law shall take effect upon filing in the Office of the Secretary of State.

A Public Hearing was scheduled for June 16th, 2014 at 7:00 P.M. to be immediately followed by the regularly scheduled Board Meeting.

Resident James Sher asked if the issue for purchasing a new fire truck was going to move forward. The Mayor stated that conversations over the new truck have continued since October of 2012 when she opened talks with the Fire Company over it and that presently the Fire Company is working on specifications. Once completed, the Village will move forward with the bidding process.

Code Enforcement Officer Paul Reuss stated he received plans for the project on Simmons Lane and is in the process of reviewing them.

The Treasurer asked the Board to declare the 2013 Ford Inceptor Police Car (VIN: 1FAHP2M83DG10186) as surplus. Trustee Lansing moved, seconded by Trustee Nicoll a resolution declaring the 2013 Ford Inceptor (VIN: 1FAHP2M83DG10186) as surplus.

ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	AYE
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

The Mayor advised everyone she was being locked up for MS on Wednesday the 4th and that she was looking for people to help with the bail.

At 8:55 P.M. Trustee Mackay made a motion, seconded by Trustee Nicoll to enter into Executive Session.

ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	AYE
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

The regular meeting reconvened at 9:26 P.M.

A motion was made by Trustee Lansing, seconded by Trustee Nicoll to adjourn.

ADOPTED:

Trustee Harris	voting	AYE
Trustee Lansing	voting	AYE
Trustee Mackay	voting	AYE
Trustee Nicoll	voting	AYE
Mayor Grenier	voting	AYE

The meeting was duly adjourned at 9:27 P.M.

William T. Smith, Jr.
Treasurer