

The regular semi-monthly meeting of the Board of Trustees of the Village of Menands, held on July 16, 2012, was called to order by Mayor Megan Grenier at 7:00 P.M.

PRESENT:

Megan Grenier, Mayor  
Timothy A. Lane, Trustee  
Mike Mackay, Trustee  
Aileen Nicoll, Trustee  
John Stangle, Village Clerk  
Paul C. Reuss, Exec Assist to Mayor  
Stephen Rehfuß, Village Attorney

ABSENT:

Mark Lansing, Trustee

Also attending: Bill Garvey, Wendy Holsberger, Stephanie Bitter, Brian Van Buren, Charles Meck, Jeff Budrow, Bill Giering, Paul Cooney, Howard Carr, Chris, Boyea, Brett Baxt, Ellen Albright.

The Mayor led the Pledge of Allegiance.

Jeff Budrow from Sampson & Weston updated the Board on the plans for the Water Main Project in the Sage Hill – Roost Estates service area. The plans and spec book are completed and have been submitted to the Health Department. He suggested a schedule for the bids to be advertised 8/1/12, received back by 8/16/12 and award to bid on 8/20/12. There will be a pre-bid submittal conference on 8/9/12.

A motion was made by Trustee Mackay seconded by Trustee Nicoll to authorize the Village to issue the Bids for the Sage Hill – Roost Estates Project.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

Pre-application Conference for 434 Broadway Stephanie Bitter representing Cumberland Farms described the proposed project. It is proposed to be a 4000 sq ft building operating 24 hours a day 7 days a week. The site will have 4 gas pump islands, an outdoor seating area and 2 curb cuts to Broadway. After a discussion on the Preliminary Site Plan, the Board asked that the plan incorporate the Broadway Corridor Design Standards.

Bill Flores from Highland Street had questions on how many unrelated people can live in one house and are commercial vehicles allowed to park overnight on a residential street. Code Enforcement Officer Reuss will investigate.

A motion was made by Trustee Mackay seconded by Trustee Lane to accept the minutes of the June 18, 2012 Board meeting.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

The July 2nd, 2012 meeting was cancelled due to the holiday.

A motion was made by Trustee Lane seconded by Trustee Nicoll to approve payment for the following:

WARRANT # 3:           Total                               \$       .00

WARRANT # 4:

|         |          |                 |
|---------|----------|-----------------|
| GENERAL | totaling | \$105,207.60    |
| WATER   | totaling | 8,456.94        |
| SEWER   | totaling | <u>4,071.40</u> |
|         | Total    | \$117,735.94    |

CAPITAL PROJECTS:   Totaling                       \$     988.83

PAYROLL #3:           totaling                       \$ 93,390.79  
(06/15/12 – 06/28/12)

PAYROLL #4:           totaling                       \$ 77,920.32  
(06/29/12 – 07/12/12)

TOTAL                       \$171,311.11

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

There was a discussion regarding an over payment for the 2012-2013 Village property tax. Trustee Mackay offered seconded by Trustee Lane the following resolution:

WHEREAS, 2012-2013 Village property tax, bill #42 for 55 Amsterdam Avenue (Wing, Sarah) in the amount of \$588.29. Corelogic tax Services paid these taxes in the amount of \$1,017.94, Therefore, be it

RESOLVED, that Corelogic Tax Services be refunded in the amount of \$429.65.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

There was a discussion regarding an over payment for the 2012-2013 Village property tax. Trustee Lane offered seconded by Trustee Nicoll the following resolution:

WHEREAS, 2012-2013 Village property tax, bill #254 for 3 Cornell Drive in the amount of \$733.71 was paid by both Wells Fargo Bank Home Mortgage & John Teitsch. Therefore, be it

RESOLVED, that John Teitsch (3 Cornell Drive) invoice #254 be refunded in the amount of \$733.71.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

There was a discussion regarding incorrect water/sewer billings for the period

November 1, 2011 to April 30, 2012. Trustee Mackay offered seconded by Trustee Lane the following resolutions:

WHEREAS, Water and Sewer Invoice #2915 for 6 South Lyons Avenue in the amount of \$1,800.16 was based on an incorrect reading. Now, therefore, be it

RESOLVED, that invoice #2915 be changed to \$268.53, reflecting a change in usage from 362,000 gallons to 54,000 gallons, and

RESOLVED, that a total of \$957.27 be deducted from the original water roll total for the period November 1, 2011 to April 30, 2012, and be it further

RESOLVED, that a total of \$574.36 be deducted from the original sewer roll total for the period November 1, 2011 to April 30, 2012, and be it further

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

Mayor Grenier shared some correspondence with the Board, including DOT's Safe Routes to School Program.

Trustee Mackay requested that Code Enforcement address the property maintenance issues at 32 Park Drive.

Trustee Lane requested that 434 Broadway be cleaned up by the owners and that Paul Reuss update the Board on the progress for properties that are not in compliance with the Dumpster Enclosure Law.

The Clerk presented the proposal for professional services by the Chazen Companies to evaluate the sewer and road bed on Clifford Road. A motion was made by Trustee Mackay seconded by Trustee Lane to accept the proposal for up to \$2,000.00.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

The Treasurer requested approval to transfer \$8185.00 from General Fund Unappropriated A.0000.0909 to A.1110.0200 Court Equipment, this is the 2011 Judicial Court Assistance Program funds received in March 2012 and we are paying the bills tonight.

Trustee Nicoll moved seconded by Trustee Mackay a resolution authorizing the Treasurer to transfer \$8185.00 from General Fund Unappropriated A.0000.0909 to A.1110.0200 Court equipment.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

The Clerk reported on various training opportunities:

1. Planning and Zoning Summer School July 25th at Albany Law School.

A motion was made by Trustee Mackay seconded by Trustee Nicoll to adjourn the meeting.

ADOPTED:

|                |        |     |
|----------------|--------|-----|
| Trustee Lane   | voting | AYE |
| Trustee Mackay | voting | AYE |
| Trustee Nicoll | voting | AYE |
| Mayor Grenier  | voting | AYE |

The meeting was duly adjourned at 8:32 P.M.

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John Stangle  
Clerk